

Microsoft Outlook 2013 - Das Handbuch (German Edition)

Thomas Joos



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Für viele Menschen ist Outlook zu einer wichtigen Schaltzentrale ihres Lebens geworden – sowohl im Arbeitsalltag als auch im privaten Umfeld. Durch einen geschickten Umgang mit E-Mails, Terminen, Kontakten und Aufgaben gewinnen Sie Zeit und reduzieren Stress. Outlook 2013 bietet dazu viele hilfreiche Werkzeuge. Lernen Sie die neuen Funktionen kennen, wie z.B. die Einbindung sozialer Netzwerke, die vereinfachte Verwaltung von Kontakten und Kalendern oder die verbesserte Anbindung an Windows Phone. Werden Sie mit diesem Handbuch zum Outlook-Profi! Auf CD finden Sie das Buch als E-Book zur bequemen Nutzung unterwegs. Umfangreiches und praxisorientiertes Softwarewissen in seiner besten Form: Microsoft Outlook 2013 – Das Handbuch.

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