



# **Excel 2013 Pivot Tables: Including the "Data Model": Smart Data Analysis (In Everyday Language) (Volume 2)**

*Maayan Poleg, Sharon Barak*

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## Excel 2013 Pivot Tables

### Including the "Data Model"

A pivot table is a simple, yet powerful technique, that enables Excel's users to transform data overload into meaningful and organized knowledge.

#### With pivot tables you can:

\* See the data in dozens of different ways with a simple mouse drag \* Perform fast calculations with no need for formulas \* Focus on another part of the data each time and get a clear picture \* Show more trends and patterns \* Create dozens of reports and charts to analyze your data

#### While reading the book and using the practice files, you will know to:

**Create a Pivot Table** o Select data from the current file o Select data from another Excel file o Change the data source o Create a pivot table based on a dynamic data table  
**Perform Calculations:** o Use sum, average, minimum, maximum and count o Show Percentage of a column total, row total and Grand total o Display the running total o Group numeric and date data o Use calculated field and calculated item  
**Change The Report Structure** o Switching columns and rows o Adding columns or rows o Adding a page break between items  
**Format your Pivot Tables** o Add totals and Subtotals o Sort o Filter  
**You will also know to** • Add slicers and to manipulate them • Add a timeline and to manipulate it • Add charts to your pivot tables • Use the new and innovative feature: "The Data Model" And, of course, You will learn some cool tips and tricks!

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